



Project no.: **612714**
Project acronym: **LATINCROP**
Project title: **An integrated strategy for the conservation and use of underutilized Latin American Agrobiodiversity**

Seventh Framework Programme
Theme [KBBE.2013.3.1-02]
EU-Latin America Partnering Initiative on sustainable biodiversity in agriculture

Instrument: **Coordination and Support Action**

Start date of the project: the 1st of November 2013
Duration of the project: 48 months

Deliverable reference number and title:
D1.1. Minutes of Kick-off and interim meetings (1st annual meeting)

Due date of deliverable: -
Actual submission date: 070814

Organisation name of lead contractor for this deliverable:
#1 UCPH

Revision [1st version]

Project co-funded by the European Commission within the Seventh Framework Programme (2007-2013)		
Dissemination Level		
PU	Public	
PP	Restricted to other programme participants (including the Commission	
RE	Restricted to a group specified by the consortium (including the Commission	x
CO	Confidential, only for members of the consortium (including the Commission Services)	

Objective(s)
LATINCROP – 1st annual meeting
2-3 of July 2014

Day 1 02-07-2014	
08:30 – 08:45	Opening and welcome - <i>Hugo Bosque</i>
08:45 – 09:00	Welcome – <i>Project coordinator Sven-Erik Jacobsen, UCPH, Denmark</i>
09:00 – 09:30	Relevant conclusions from Andescrop final meeting – <i>Sven-Erik Jacobsen</i>
09:30 – 10:00	
10:00 – 10:15	<i>Break</i>
10:15 – 12:00	Round-the-table: Information from each partner, based on the status partner report 1-3 (15 min. each)
12:00 – 13:30	<i>Lunch</i>
13:30 – 15:45	Round-the-table: Information from each partner, based on the status partner report 4-9 (15 min. each)
15:45 - 16:00	Round-up – <i>Sven-Erik Jacobsen</i>

DAY 2 03-07-2014	<i>Breaks ad hoc</i>
08:30 – 09:00	Administrative issues (deadlines, Form C, etc.) – <i>Frants Lüttichau via Skype</i>
09:00 – 11:00	Steering Committee Meeting – <i>all (Katrine via Skype)</i> Separat agenda
11:00 – 11:15	Work Package 1 (deliverables, progress, teamwork, adjustments, etc.) discussion/questions
11:15 – 12:15	Work Package 2 (deliverables, progress, teamwork, adjustments, etc.) discussion/questions
12:15 – 14:00	<i>Lunch</i>
14:00 – 15:00	Work Package 3 (deliverables, progress, teamwork, adjustments, etc.) discussion/questions
15:00 – 16:00	Work Package 4 (deliverables, progress, teamwork, adjustments, etc.) discussion/questions
16:00 – 16:00	End of meeting

Participants:

PARTICIPANTS LIST	INSTITUTION
Alipio Camacho Murillo	UNAP #8
Angel Mujica Sanchez	UNAP #8
Jordan Williams Halverson	University of Minnesota #7
Natalie Hoiday	University of Minnesota #7
Elizabeth Abel	Melting Pot, Bolivia #7
Wilfredo Rojas	PROINPA #6
Cesar Tapia	INIAP #9
Hugo Bosque	UMSA #5
Sven-Erik Jacobsen	UCPH #1
Milton Pinto	PROINPA #6

PARTNER #2 CFF, #3 CSIC, and #4 Sinagro were not present

Present document is the short minutes from the 1st annual meeting in LATINCROP. The full version (18pp) will be available for all partners and the Commission.

9:21 Opening and welcome - Hugo Bosque, UMSA

Hugo Bosque states that the partners from Spain (CSIC and SINAGRO) and UK (CFF) were not able to attend and welcomes everyone at the meeting. HB summarises the program.

Welcome – Project coordinator Sven-Erik Jacobsen, UCPH, Denmark

Sven-Erik Jacobsen bids everyone welcome. SEJ explains that some of the project activities are delayed due to the kick off meeting, which took place late (m4) because of late final response from the EU.

SEJ briefly presents an overview of LATINCROP

Relevant conclusions from ANDESCROP final meeting

SEJ presents and the results and conclusions of the ANDESCROP project.

Round-the-table: Information from each partner, based on the status partner report

Every partner successfully presented their results. There is some delay mostly due to bureaucratic issues in every country, and for UCPH due to the language barriers. Melting Pot has presented interesting projects and advances and they also proposed to make 5 min documentaries and other communication strategies to socialize and position LATINCROP. However the budget is limited and partners will need to discuss if they can meet the cost of making quality videos so further conversation need to take place on that matter.

The project webpage is running.

PARTNER #5: UMSA - HUGO BOSQUE (HB) -

Hugo Bosque informs about the status of the work within partner #5.

The field work begun later than expected, April, due to bureaucratic reasons regarding financial issues. At this point UMSA has completed three field-trips.

PARTNER #6: PROINPA - MILTON PINTO (MP)

MP (WP2 leader) presents the goals of WP2.

Regarding the state of in situ conservation, PROINPA has prioritized quinoa, canahua, papa, and amaranth.

PROINPA is developing a base line of genetic biodiversity in the micro centers identified together with INIAF from the ministry of Agriculture.

- Progress in building a database with information about biodiversity of papa canahua and quinoa in the two microcenters.

- Progress in documenting traditional knowledge (e.g. pests and diseases) about management. 10 farmers called 'custodians', managing biodiversity have been identified. They are special people who keep traditional crops and manage them properly.

The identification of potential use of quinoa, canahua and potato in a participatory way with the communities has begun.

Partner #5 is continuously meeting (4) with INIAF to coordinate and strength the links we have with them since they are in charge of germoplasm in our country.

Partner #5 is working with National Service of Genetic Resources (SNRG) about the conservation ex situ and in situ and participates in their meetings, with very good results.

Information about PROINPA's contribution to WP3.

The farmers' rights and policies in LA countries are discussed by all partners.

Partner #7: Melting Pot Bolivia - Elizabeth Abel (EA)

EA informs about the work of #7.

Plan of how to integrate more crops is made. List of external projects shared with LATINCROP partners. Web page is linking to LATINCROP. LATINCROP will be presented at Cielo Mar y Tierra, Spain. Network and promoting LATINCROP are constantly increasing. Through a consultancy with Gustu, the chefs are making new recipes with selected crops.

MPB is working on another project, the Bolivian Food Lab (Laboratorio de Alimentos Bolivianos, LAB) independent from Gustu. It is a platform about the alimentary patrimony of Bolivia, and we can also incorporate other products from LATINCROP this will be launched in September. This project will fulfill some of the deliverables for LATINCROP so there will be synergies with the projects.

For WP4 MPB is planning to make a communication strategy including documentaries and publications to reach out visually. MPB proposes to the team to make a documentary video for each LATINCROP ingredients and a LATINCROP promotional jingle. The economy and value concerning this is discussed.

PARTNER #8- WP 3- UNAP

UNAP are giving a status on their work and upcoming 6 deliverables.

Output: Publications about medicinal, feeding and other uses of the quinoa, which may be presented at the congress of Ethno botany 2014, Spain.

UNAP has collected the norms about Andean crops, seeds, organic production, and family agriculture

Participation in the quinoa meeting increases networking with other institutions.

Partner #8 has had a festival of quinoa in Puno, and the organised farmers have participated as part of LATINCROP.

UNAP will participate in upcoming three gastronomic festivals programmed for October and November.

Compilation of laws and rules for quinoa seeds has begun.

Information about the UNAP's contribution to other WPs.

Information about problems retrieving the money from the University.

Suggestions for making a leaflet.

Partner #9: INIAP - Cesar Tapia (CT)

CT informs about the status of INIAP's participation in WP2, WP3 and WP4.

Different zones where the biodiversity micro centers are located have been identified.

Promotion of a product about the traditional gastronomy (from another project with the Department of Agriculture of the USA) is in progress.

An inventory of Canton Cotacachi has been published, so we can diffuse the information the publications (we have ISBN and author rights and they are for the communities).

State of the conservation; all the information about accessions is organised. This activity is done; we have it under a program created by Argentina.

A publication on Recognizing and strengthening of gene banks and community seed banks was published in June.

To complement *in situ* tasks, a diagnosis will be made of the current state of *ex situ* conservation management of prioritized Andean crops.

The conservation and exploitation strategy has been completed.

Fairs in June and in August.

Development of efficient dissemination tools: The dissemination of the cook book.

Dissemination of publications relevant to food security and bio economy of Andean agro biodiversity, we have a publication: Centros de bioconocimiento y desarrollo agrario.

Agro tourism is promoted.

Delays: The main drawback is the formalisation of the project under Ecuadorian regulations.

Discussion about fairs and products among all partners.

Break for lunch

Partner #1: UCPH Sven-Erik Jacobsen (SEJ)

Sven-Erik informs about the UCPH LATINCROP staff and students.

Information about the importance of using the dropbox account since we all have the documents there.

SEJ reminds about the importance of having a good way of information exchange. Discussion about how to improve internal communication (using e-mails, dropbox, etc.)

IPR (intellectual property rights) needs to be discussed in near future

Ethical issues Sven-Erik Jacobsen

In the ethical issues every partner should present a document of how they plan to deal with the EU requirements adjusting them to the characteristics of each country's regulations on that matter.

The slide presented by Sven-Erik about the guidelines is now translated into Spanish and sent to all partners. The Spanish and English version of the document is uploaded to Dropbox.

SEJ goes through the 5 most important points of the Ethical guidelines (available in Dropbox).

A format for the standard form to get permission every time we do field work is needed.

Discussion about the format of the standard form.

Monitoring– Sven-Erik Jacobsen

SEJ informs about the status of the monitoring and evaluating the project and the decision about making a baseline study showing the status of the project from the beginning.

Coordination of a standard way of reporting for all the countries is necessary.

Discussion within all partners about how to measure the project beginning the best way.

All partners agree to make a matrix showing all project activities (deliverables and milestones).

One matrix per WP which will be joint into one document containing information of a general baseline for LATINCROP that will include all countries and partners. The document will be placed in Dropbox.

Presentation leaflet

There will be created a leaflet containing basic information from the LATINCROP project that all partners can use. The project coordinator will be in charge of the design of the leaflet. The use of business cards was suggested but no decisions have been made on that matter yet.